



# Forest Facility Holiday Club Behaviour Policy

At The Forest Facility Holiday Club, we are committed to providing a safe, supportive, and fun environment for all children. This Behaviour Policy outlines the standards we expect from children and the steps we take to manage behaviour positively and fairly.

## 1. Our Behaviour Expectations

We expect all children to:

- Treat others with kindness and respect
- Listen to staff and follow instructions
- Stay with their group or assigned adult unless given permission
- Respect equipment, property, and the natural environment
- Use respectful language
- Keep hands and feet to themselves — no rough play or physical aggression

## 2. Our Approach to Behaviour Management

Our staff aim to manage behaviour through:

- Positive reinforcement and encouragement
- Setting clear boundaries and expectations
- Offering choices and chances to make positive decisions
- Modelling respectful and inclusive behaviour

If a child is struggling to follow expectations, staff will:

- Give clear verbal reminders and redirection
- Offer a calm space or break from the activity, if needed
- Discuss what went wrong and how it can be made right
- Keep parents/guardians informed of any concerns

## 3. Escalated Behaviour & Consequences

In cases of repeated, unsafe, or aggressive behaviour, the following steps may be taken:

- Removal from an activity
- Parent/guardian called during the day to discuss concerns
- Formal behaviour report logged
- Short-term suspension from the Holiday Club
- Permanent removal from the Holiday Club (no refund will be issued in this case)



Behaviours that may lead to dismissal include (but are not limited to):

- Violence or physical aggression towards others
- Bullying or targeted unkind behaviour
- Repeated defiance or refusal to follow instructions
- Leaving the group or boundaries without permission
- Bringing prohibited or dangerous items

#### **4. Support for Additional Needs**

We welcome children of all abilities and will make reasonable adjustments to support children with additional needs. Please ensure you share any relevant behavioural, emotional, or support needs on the registration form so we can plan effectively.

#### **5. Communication with Parents**

We believe in working closely with parents to support positive behaviour. We will always aim to:

- Keep you informed of any issues that arise
- Involve you in creating behaviour support strategies, if needed
- Celebrate your child's achievements and progress